



## BILINGUAL SUMMER RESEARCHER, COMMUNICATIONS POLICY, EV Fleet Charging Project

### Get to Know Us

Founded in 2006, Electric Mobility Canada (EMC) is a national industry association working to advance electric transportation as a way of supporting the Canadian economy and reducing climate change and air pollution. EMC's mission is to enable and accelerate the transition to sustainable electric mobility in Canada through advocacy, collaboration, education, and thought leadership, with the goal of creating a cleaner, healthier, and more prosperous future for all Canadians.

This is a fully remote position funded through the Canada Summer Jobs program. This position will be subject to the employment standards of the province where the successful applicant resides.

### The Role

As a **Summer Researcher, Communications Policy**, you will support the delivery of EMC's LDV Fleet Charging Resource Hub, a national initiative designed to help light-duty vehicle fleets plan and implement EV charging infrastructure. Reporting to the Senior Policy Director, your work will span research, content development, and communications. Key responsibilities include:

- Preparing meeting materials and coordinating project follow-ups
- Curating tools, reports, and guidance documents for an online resource repository
- Developing practical checklists and guides for fleet operators
- Assisting with website content development and repository updates
- Contributing to social media posts, newsletters, and promotional materials
- Supporting survey development, data compilation, and activity tracking for reporting
- Additional related duties as assigned.

### Key Qualifications

The ideal candidate is currently enrolled in or recently graduated from a post-secondary program in public policy, environmental studies, engineering, urban planning, communications, economics, or a related field.

- This is a Canada Summer Jobs position. To be eligible, applicants must:
  - Be between 15 and 30 years of age at the beginning of the employment period, as required by the Canada Summer Jobs program.
  - Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act* for the duration of the employment.
  - Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.



**We are looking for a candidate with:**

- Strong research and writing skills in English and French
- English/French bilingualism (written and spoken), required
- Proficiency with Microsoft Office (Word, Excel, PowerPoint) and shared document platforms
- The ability to synthesize technical information into clear, accessible content
- Strong organizational skills and the ability to manage multiple tasks

Familiarity with Canadian climate, energy, or transportation policy, is an asset.

**For a detailed job description, consult:** [EMC Bilingual Summer Researcher, Comms Policy \(EV Fleet Charging\)](#)

**Application Process**

To apply for this position, please submit a resume and cover letter quoting the job title in the subject line by May 8, 2026, to [Info@emc-mec.ca](mailto:Info@emc-mec.ca) referencing “Summer Researcher, EV Fleet Charging” in the subject heading.

Thank you for your interest. Interviews will be conducted on a rolling basis as qualified candidates are received. Due to the anticipated volume of applications, only those selected for an interview will be contacted.

EMC is committed to the principles of equity and diversity in the workplace. We welcome applications from Indigenous peoples, minority communities, immigrants, persons with disabilities, and the 2SLGBTQIA+ community.

EMC will provide accommodation in all phases of the hiring process, up to the point of undue hardship, upon request.

EMC does not employ the use of AI technology in the screening, recruitment, evaluating, or selection process.

**Expected compensation is \$20 per hour.**

If a candidate is selected for an interview, EMC will contact the candidate within 45 days of the date of the interview or, if the candidate is interviewed more than once for the publicly advertised job posting, within 45 days after the date of the last interview. EMC will inform the candidate whether a hiring decision has been made. This information will be provided in person, in writing, or using technology such as email or other virtual means.

This position does not fill an existing vacancy.

*This job posting and all related documents, e.g., interview notes, communication with candidates, etc., will be retained for a minimum three-year period.*