

EV2019VÉ Trade Show
EXHIBITOR MANUAL



EVVÉ 2019

CONFERENCE + SALON COMMERCIAL + TRADESHOW

du 6 au 9 mai | May 6-9

Hôtel Le Concorde, Québec, QC



EVVÉ 2019

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May 2019

Hôtel Le Concorde
Québec, Canada

www.emc-mec.ca/ev2019ve

EXHIBITION OPENING HOURS

Monday, May 6th: 17:00 - 18:30

Tuesday, May 7th: 08:00 - 18:00

Wednesday, May 8th: 08:00 - 17:00



Welcome!

March 2019

Dear Exhibitor,

The members of the Organizing Committee are pleased to welcome you to the EV2019VÉ Conference & Trade Show, which will be May 6th to 9th in Québec city, Québec.

We invite you to read this exhibitor manual as it contains all the information required for successful trade show.

We also recommend that you share the manual with your team members and suppliers.

If you have any questions after reading this document, please do not hesitate to contact us at any time. We look forward to welcoming you to Québec!

Best regards,

Caroline Guimont

Project Manager

cguimont@jpd.com

Phone: +1 514-287-9898 ext. 247



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EV2019VÉ theme is: Intelligent Mobility Is Electric

Intelligence and electrification go hand in hand as the former has a profound impact on the entire value chain of the EV industry: from utility and charging station operations to fleet management and all activities in between.

Mobility is evolving, and the rate of change continues to accelerate. How can industry and government collaborate to support Canada’s electromobility value chain? EV2019VÉ promises to deliver concrete solutions related to R&D activities, sustainable mobility advancement, outreach, policies and much more.

More information can be found at emc-mec.ca/ev2019ve/

Show History

PHEV’09	Montréal, QC	20 booths and 5 vehicles
EV2010VÉ	Vancouver, BC	26 booths and 8 vehicles indoors and 5 outdoors
EV2011VÉ	Toronto, ON	23 booths and 10 vehicles
EV2012VÉ	Montréal, QC	35 booths, 4 pavilions and 15 vehicles
EVVÉ2013	Ottawa-Gatineau, ON/QC	20 booths and 17 vehicles
EV2014VÉ	Vancouver, BC	15 booths and 9 vehicles indoor
EV2015VÉ	Halifax, NS	05 booths and 7 vehicles outdoors
EV2017VÉ	Markham, ON	19 booths and 10 vehicles outdoors
EV2018VÉ	Ottawa, ON	21 booths and 12 vehicles outdoors

Trade Show Venue

The EV2019VÉ Trade Show will be located in the Foyer of the Ball Room where will be held all plenaries.

For more information, please contact Caroline Guimont, cguimont@jpd.com or +1 514-287-9898 ext. 247.



SHOW CONTACTS

Show & Conference Management

JPdL International
Attn: Caroline Guimont, Project Manager
Email: cguimont@jpd.com
Phone: +1 514-287-9898 ext. 247

Official Show Suppliers

Exhibit and Storage services:

GES CANADA LTD.

tel.: 418-877-2727

fax: 418-877-2828

email: infoquebec@ges.com

On-Site Materials Handling:

GES CANADA LTD.

tel.: 418-877-2727

fax: 418-877-2828

email: infoquebec@ges.com

Official Customs Broker (US & International):

Advance Shipping & Storage (within Canada)

Advance Shipping & Storage (US &
International)

CONSULT EXPO INC

Diane Labbé Deegan

dianel@consultexpoinc.com

tel: 514-482-8886 ext. 2

Additional Electrical Requirements:

FREEMAN

Corine Pépin, Technical Manager

corine.Pepin@freemanco.com

tél. 1-418-640-5828

Audio-Visual Equipment including Computers:

FREEMAN

Corine Pépin, Technical Manager

corine.Pepin@freemanco.com

tél. 1-418-640-5828



EXHIBITOR TIMETABLE OF EVENTS*

Monday May 6th	
11:00 – 15:30	Exhibit Move-In/Set-Up
15:00 – 16:30	Set-up Cocktail opening
17:00 – 19:00	Opening reception in the Exhibit hall
Tuesday May 7th	
07:30	Opening of Trade Show (breakfast served in the Ball Room)
08:30 – 10:00	Opening Plenary
10:00	Networking Break in Trade Show area
10:30 – 12:00	Technical Sessions
12:00 – 13:00	Buffet Lunch in Ball Room
13:00 – 14:30	Panel # 1
14:30	Networking Break in Trade Show area
15:00 – 18:00	Technical Sessions
18:00	Closing of Trade Show
18:15 – 22:00	Networking Evening at Musée National des Beaux Arts de Québec
Wednesday May 8th	
07:30 - 08:30	Opening of Trade Show (breakfast served in the Ball Room) Round Table – Women and electric mobility
08:30 - 09:30	Plenary Session
09:30	Networking Break in Trade Show area
10:00 – 11:30	Technical Sessions
11:30 – 13:30	Awards Luncheon in the Ball Room
13:30 – 15:00	Panel #2
15:00	Networking Break in Trade Show area
15:30 – 17:00	Technical Sessions
17:00 – 21:00	Closing of Trade Show and dismantle

* Schedule subject to change at any time.



HOTEL ACCOMMODATION

The EV2019VÉ Conference Organizing Committee has reserved a block of rooms at Hôtel Le Concorde.

In order to secure accommodation at the preferred rates, please make your reservation by using the dedicated link indicated below or on the conference website under Accommodation.

Rate

Concorde Horizon Rooms: \$155/night (single or double occupancy) + taxes*
Rates valid 3 days prior & 3 days past event, based on availability.

For more information, contact the reservations service at 1-800-463-5256.

Online reservations are available for reservations starting on May 5th 2019 and the bloc is open until May 9th 2019. If you intend to extend your stay (arrive earlier, leave later), please contact the reservations service at 1-800-463-5256. The special rates will be offered to EV2019VÉ participants up to 3 day prior and post event.

To book your room online, please click on the following link :

[EV2019VÉ - The Hotel Le Concorde - Reservation](#)

Note :

- Hotel room rates are shown in Canadian dollars.
- Room rates and availability are not guaranteed for reservations after April 4th, 2019.
- A deposit equivalent to the first night (plus taxes) may be charged to your credit card by the hotel.

Hotel Information

Hôtel Le Concorde

1225 Cours du Général-de Montcalm - Québec City, QC G1R 4W6, Canada

This 3-star hotel is located in the heart of beautiful Québec City, nearby museums, activities, attractions and major events of the region. Its imposing structure offers a beautiful view of the majestic Saint-Laurent River. Hotel Le Concorde Québec is at walking distance from major touristic attractions of Old-Québec, such as Grande Allée, the Musée de la Civilisation, place D'Youville, the Plains of Abraham, the Petit Champlain district and many others. Numerous surrounding restaurants offer great culinary experience and the opportunity to discover Québec City's gourmet specialties.

For more details, please visit the hotel website :

[EV2019Vé - The Hotel Le Condorde - Official Website](#)



EXHIBITOR GUIDELINES

Access/Admission to the Premises

Show Management reserves the right to deny admission to the show to any exhibitor, exhibitor's employee or to any visitor who is deemed to be inebriated or behaving in a manner which hinders the smooth execution of the conference. Any minor work or maintenance on an exhibitor display space must be carried out during the designated move-in and/or final preparation times. There will be no admission fee for any person who is a registered conference delegate of the EV2019VÉ Conference. No-one will be admitted to the trade show without a conference name badge during the trade show hours.

Advance Shipping and Storage

Please note that there is **no advance warehouse** at Hôtel Le Concorde.

You CANNOT ship any materials in advance directly to the hotel. If you do ship directly to the hotel, please be advised that the Hôtel Le Concorde, Show Management and all related sub-contractors will not receive, sign for or accept any liability or responsibility for the whereabouts or delivery of your materials.

To ensure that your material reaches the show in a timely manner and is tracked appropriately, we strongly recommend using official shipper mentioned above on page 5. Please refer to GES ORDER KIT for required labels and rules.

Aisles

Exhibitors shall not encroach on any aisle space at any time. Exhibit material must remain within the confines of the contracted (e.g. 8' X 10') display space. Failure to do so may result in Show Management removing the material from the aisle and/or display space area. All aisles must be kept as clear as possible during move-in/out times.

Alcohol

Alcohol may only be consumed in those areas of the hotel licensed and designated as alcohol consumption areas. Guests cannot consume alcoholic beverages on the outdoor grounds of the property. All alcoholic beverages consumed in the common areas must be purchased from the hotel.

Amendments to Rules & Regulations

Show Management reserves the right to amend these guidelines, rules and regulations, or to make additions as required. Under unusual circumstances, and at its own discretion, Show Management may also make specific exceptions or changes to the rules without necessarily establishing a precedent or applying the modification beyond the specific case involved.

Animals

The admission of any animal into the facility without prior written approval of Show Management is forbidden. "Seeing Eye" dogs are permitted.



Assignment of Space

Assignment of space to exhibitors is done on a first come, first served basis. EV2019VÉ will continue to receive applications and assign exhibit space, as it remains available, until shortly before the show opening date. In all cases, total booth payments must be received prior to show opening.

The assignment of booths is final and shall constitute an acceptance of the Exhibitor's offer to occupy space. After assignment, space location may not be changed, transferred or cancelled by the Exhibitor except upon written request and with the subsequent written approval of Show Management. Show Management reserves the right to re-assign exhibitor space or to modify the floor plan, at any time.

Audio Visual

If you require audiovisual equipment in your display space e.g. televisions, DVD players, etc., please contact FREEMAN, EV2019VÉ official AV supplier or refer to FREEMAN form on our website.

Cleaning

The cleaning of aisles is included in the space rental agreement. At the end of the show, garbage must be placed outside the booth to ensure pickup by cleaning staff.

Computers

Computers, printers and other AV equipment must be ordered through FREEMAN, EV2019VÉ official AV supplier.

Loading deck - Delivery

The loading dock of the hotel Le Concorde is accessible via the alley at the back of the hotel. The alley is accessible via Grande-Allée Street, immediately after the entrance of the underground parking, between the hotel and the restaurant Le Cosmos.

The hotel Le Concorde has 1 loading dock with 2 unloading places that can accommodate trailers up to 25' long and 13' high.

Access for material deliveries for events is permitted from 11am to 5pm Monday to Friday. However, the authorization of access must be confirmed by the coordinator.

Parking is prohibited at the loading deck. Only unloading and loading are allowed, and any offender will have his vehicle towed at his expense

Shipping, handling & storing of equipment

All equipment sent by mail, messenger service or delivery companies must have been paid prior to the delivery. Any shipment payable on delivery will be declined. To facilitate the coordination and to plan ahead possible traffic to the loading deck, it is important to confirm the hours where you plan on delivering to your event coordinator. Unless previously agreed with your coordinator, deliveries can't be received at the hotel before the day of your set up (24 hours before the event). Some fees may apply in the eventuality that this procedure isn't respected.



If possible, when arriving to the hotel, the delivery man/woman must call the Maître d'hôtel on duty at 418-265-7811 or present himself on the 3rd floor to the Maître d'hôtel desk. In no circumstance's shipments must be left at the reception of the hotel, at the valet's desk or at the loading deck.

Installation, set up and handling of your equipment is not the hotel's responsibility. The client must plan his workforce and the necessary equipment to unload the trucks and handle the equipment inside of the hotel. The hotel can provide help with the workforce at the cost of 25\$/h per man. The coordinator must be warned in advance to provide this service.

The equipment's storage is under the client's responsibility. In no circumstances will the hotel authorize the storage of equipment in its hallways or in front of the exits. No storage will be authorized in the equipment elevator nor in the loading deck area (inside or outside). To reserve a storage space, you must ask the coordinator of your event. It will be a pleasure for us to provide you the adequate space if we have a room or area for it. If not, the client will have to maintain the deliveries until the coordinator authorize a moment of delivery. Any material that must be returned at the end of an event, should be identified adequately and put in the previously agreed place (with the coordinator or maître d'hôtel). The client is responsible of planning the required shipping bills and to put them on the boxes and pallets, including custom documents if needed.

Groupe Restos Plaisirs and the hotel Le Concorde are not responsible of lost and damaged equipment that may occur during the delivery, storing, setting and dismantling of the installations.

Label exemple

These information must appear on each boxes and pallets delivered to the hotel to avoid confusion:

- Congress title
- Senders identification and contact information
- Congress date
- Booth number
- Maître D' cellular phone numner

Exemple d'étiquette

HOTEL LE CONCORDE
1225, Cours du Général-De-Montcalm Québec, QC G1R 4W6
Person in charge of shipment & phone number
DELIVER TO THE ATTENTION OF THE MAÎTRE D'HÔTEL -
#418.265.7811
CONGRÈS EV2019VÉ May 6-9 2019 # Booth



Customs Brokerage & Shipping Services

Official Customs Broker (US & International):
Advance Shipping & Storage (within Canada)
Advance Shipping & Storage (US & International)

CONSULT EXPO INC

Diane Labbé Deegan

dianel@consultexpoinc.com

514-482-8886 ext. 2

In order to facilitate the most efficient and cost effective service possible, CONSULT EXPO INC has been appointed the official transportation carrier/shipper, customs broker, and advance warehouse (for U.S. and International shipments) for exhibit shipments. The services of a customs brokerage firm are strongly recommended for all shipments originating outside of Canada. CONSULT EXPO INC will import your display goods into Canada for the exhibit and will admit them temporarily free of duties and taxes. This will eliminate the possibility of materials being held at the border by Canada Customs due to improper or insufficient documentation resulting in materials arriving late or not at all. CONSULT EXPO INC will assist with all transportation and customs related formalities on your behalf.

Forms

Prior to shipping, CONSULT EXPO INC's order forms must be completed and sent to CONSULT EXPO INC. Please obtain the required forms from the above CONSULT EXPO INC contact.

Bonds

CONSULT EXPO INC will post the required bonds and securities with Canada Customs; clear your materials through Canadian Customs; prepare export documentation and bills of lading; and arrange customs clearance for return ground/air freight. Exhibitors using their own broker will have to arrange their own bond or cash deposit with Canada Customs at the point of entry into Canada.

Private Vehicles (PV)

If you plan to drive to the show with your materials from the US, please contact CONSULT EXPO INC immediately for further instructions.

General Shipping Information

Please place two labels on each item to be shipped and mark your display space number plainly with crayon, ink, brush, or stencil. The person in charge of installing your exhibit should know **HOW** and **WHEN** shipments were made in case they become lost. Memoranda of shipping details should be in the possession of all exhibit set-up personnel at all times and will save valuable time/effort.



Default in Occupancy

Failure to occupy contracted space does not relieve an exhibitor of any obligation, financial or otherwise.

Display Space Activities

All activities by exhibitors or others must be confined to exhibit areas. Sufficient space must be provided within the limits of the exhibit area and so arranged that persons watching exhibitor demonstrations and other activities, can be contained within the exhibit area, rather than in the aisle. It is strictly against the rules to distribute or leave literature, or to carry signs or posters, or to display materials or signs in the aisles of the trade show or the registration area.

Included in Booth Space

- Booth space of 8' X 8' or as per your contract
- 8' high back wall
- 1 X 6' skirted table
- 2 X Chairs
- 1 X Electrical outlet
- 1 X Garbage bin
- Booth identification sign
- Aisle cleaning after move-in
- Listing of your organization on the conference website and the Mobile application
- One (1) complimentary full conference registration – includes access to all activities at the conference.
- Extra registration passes for exhibitors can be purchased on our website. These passes include all meals but no access to the conference sessions or the Networking Evening. Please contact Catherine Valle at EVconferenceVE@emc-mec.ca for more information.
- Name Badge Pick-Up: All name badge will be available for pick up from the conference registration desk located in the hotel lobby.

NOT Included in Booth Space

- Rental of rigid booth structure or any additional furniture or booth amenities
- Phone or wired internet
- Individual booth cleaning
- Individual booth security (must be reserved through the hotel)
- Any other exhibit services

Note: Any additional equipment and services must be ordered through the official show suppliers.



Booth Space Requirements

No EXIT's are to be blocked

Height

A standard in-line exhibit may not exceed eight feet in height at the back. Products designed to stand on the floor may extend above 4 feet, but must be positioned as close to the back wall as possible. Every effort should be made to avoid blocking the view of adjoining exhibitors. Show Management should be consulted before the final booth plans are approved.

Width

The maximum width of the exhibit, including side rails, may not exceed the width of floor space purchased. It is recommended that the structure be 3 inches less than the width of the booth.

Exposed Surfaces

Any portion of the exhibit that is visible to an attendee must be finished or suitably decorated according to the show rules and regulations. Show Management reserves the right to decorate any non-compliant surfaces at the expense of the exhibitor.

Support

Booth structures must be self-supporting. Nails, screws, pressure sensitive tapes, or any other defacing materials, are not permitted on building floors and walls.

Sign Location

Absolutely no signs or graphics may be placed outside the booth area. All signs, posters, and graphics must be professionally designed. Show Management reserves the right to change or remove signs (at exhibitor's expense), which are not in compliance with the overall quality of the trade show. Signs must be placed on easels. Signage may not be affixed in any manner to the drape by pins, tape, or otherwise. Signs may be hung from the top bar but must be arranged on-site by contacting GES Exhibitor Services Department and/or the GES Site Supervisor on site

Lighting

The use of flashing or rotating lights in an exhibit is prohibited if such lights are distracting to those outside the booth area. Booth lighting must not interfere with exhibits or personnel in nearby areas.

Carpet

There will be regular hotel carpet in the trade show.

Electrical Requirements

One (1) standard electrical outlet (15 AMP/110V) is included with all booth. 220V is available upon request at an additional cost. For any additional electrical needs, please refer to the electrical order from FREEMAN on the EV2019VÉ website, under Exhibitor/Tradeshow.



Please note:

- An outlet cannot be shared with another display space. The hotel may refuse any connection that does not comply with appropriate electrical and show standards.
- All wiring and other electrical installation, motors, etc. must be approved by the hotel.
- In the event of inspection or repair, electrical wiring of pre-fabricated booths should be accessible at all times. All wiring on booths or display fixtures must meet applicable codes.
- Electrical appliances or systems with special characteristics presenting requirements beyond provincial conditions, must be identified by the exhibitor.

Exhibitor Responsibilities

All exhibitors are responsible for the maintenance and well-being of the display space rented. Should any charge be incurred on behalf of Show Management due to damage done by any exhibitor, the cost will be forwarded on to the exhibitor responsible. Exhibitors will not interfere or permit anything to be done, that interferes with the effectiveness or accessibility of utility, heating, ventilation, elevators, electrical, plumbing, gas, compressed air, or air conditioning systems. Also, exhibitors will not do anything, or permit to be done, anything that will interfere with the free access to public areas.

Fireworks and Other Pyrotechnics

Fireworks and other related pyrotechnics may not be brought into the Trade Show at any time.

Fire, Safety & Health Compliance

Exhibitors will assume all responsibility for compliance with all pertinent ordinances, regulations and codes of duly authorized federal, provincial and local governing bodies concerning fire, safety and health, together with the rules and regulations of the operators and/or owners of the property where the trade show is being held. There may not be open flames at any time in any display space.

Food Services

No outside food can be distributed at the booths. For any food and beverage service in your individual display space or approval, please contact CLAUDELLE RENAUD - claudelle.renaud@restosplaisirs.com.

Interpretation of Rules & Penalties

Show Management shall have sole and final authority as to the interpretation of the rules and regulations in this manual and their application. In the event of any violations, Show Management shall have the authority to establish penalties, including removal from the current show or exclusion from future shows.

Liability & Insurance

The exhibitor agrees that EV2019VÉ and their representatives shall not be liable for any damage or liability of any kind or for any loss, damage or injury to persons or property during the term of this agreement, from any cause whatsoever by reason of use, occupation and enjoyment of exhibit space by exhibitor or any person thereon with the consent of Exhibitor, and that Exhibitor will defend, indemnify and save harmless, the EV2019VÉ and their representatives from all liability whatsoever, on



account of any such damage, or injury, whether or not caused by negligence or breach of an obligation by the exhibitor or its employees or representatives. The exhibitor will be liable for all damages or liability of any kind or for any loss, damage or injury to persons or any property during the trade show from any cause whatsoever by reason of use, occupation and enjoyment of exhibit space. It is the responsibility of the exhibitor to obtain business interruption and property damage insurance covering any such potential losses sustained through exhibiting.

Materials Handling

On-site materials handling services are **NOT included** in your exhibit fee e.g. use of hand-carts, dollies, etc. Please refer to the materials handling order form in the GES Manual to obtain these services and/or equipment. By contracting GES, it will ensure the proper delivery of exhibit materials to the designated exhibitor display spaces from the advance storage warehouse. Materials handling services include:

- Delivery of exhibitor materials to booth from advance warehouse
- Removal of empty containers
- Storage of empty containers during the show
- Return of empty containers to exhibitor booth at the end of the show
- Return repacked material to receiving dock for pick up

If you do not use GES materials handling service, it is your responsibility to receive and bring your materials into your own display space as well as move/ship them out.

Move-In

► **BOOTH exhibitors: Monday, May 6th from 11:00 to 15:30.**

Move-Out

Move-out and dismantling for all exhibitors may commence **ONLY AFTER SHOW CLOSING** at 17:00 Wednesday, May 8th. All exhibit materials must be cleared from the show floor no later than 23:00 on Wednesday, May 8th or they will be removed and stored at the exhibitor's expense by GES.

Moving Displays

Moving displays, motion pictures, slide projectors, television screens, oscillographs, etc., may be operated when positioned so as not to attract or create a crowd in the aisles, or in another exhibitor's adjacent booth.

Welcoming activity

The Conference Networking Evening will take place on May 6th from 18:00-20:00. It's a great way to network with friends, colleagues and new acquaintances, while tasting fine food.

Payment Requirements

Exhibitors must respect the terms of payment specified in the contract they approved. Exhibitors will not be admitted on to the show premises unless the amounts due to EV2019VÉ are settled.



Return Shipping

It is the sole responsibility of all exhibitors to make arrangements for return shipping of their materials through their own shipper or the official show transporter. All materials must be labeled appropriately by the exhibitor and be shipped according to the move-out schedule. If exhibitors choose to ship materials via their own shippers, it must be done during move-out hours only. Any material not picked up/shipped by the time of move-out closing, will be removed by GES to their storage warehouse and stored at the exhibitor's expense until return arrangements are made by the exhibitor for the goods.

Security

Exhibitors are responsible for the safe keeping of their own materials. Do not leave any valuable items unattended at any time. Hôtel Le Concorde, Show Management and all related show sub-contractors are not responsible for any loss, theft, damage, etc. however caused at any time. Show security will be on duty during move-in/out and all trade show hours to monitor appropriate name badge identification only. Any persons without a name badge will not be admitted into the trade show. Exhibitors are requested to ensure that all exhibit personnel wear their name badge at all times.

Sign Installation

Please note that signs/banners cannot be hung from the ceiling above your display space. As well, signage cannot exceed the height of 8 feet or visually obstruct other display areas. If you wish to have special signage made for your booth (additional fees apply), please refer to the custom signage order form in the GES Manual.

Smoking

The EV2019VÉ trade show is a smoke free event. Smoking is strictly prohibited anywhere in the building at any time. Provincial law prohibits smoking within a radius of 9 metres from any door or window that opens or any air intake communicating with an enclosed area where smoking is prohibited.

Sound

Public address systems, sound projections, speakers, and other sound producing and/or amplifying devices may be used in display spaces provided that they meet applicable safety regulations, are installed in a workman-like manner and do not create a distraction for nearby exhibitors.

Storage

There will be **NO on-site storage** for crates and packing material during move-in and show hours. For large crates/packing materials, please refer to the materials handling order form in the GES Manual. If you require advance storage prior to show opening and shipping (materials delivered via your own shipper), please contact GES.

Subletting/Sharing Space

**EV2019VÉ Trade Show
EXHIBITOR MANUAL**



EV2019VÉ

CONFERENCE + SALON COMMERCIAL + TRADESHOW

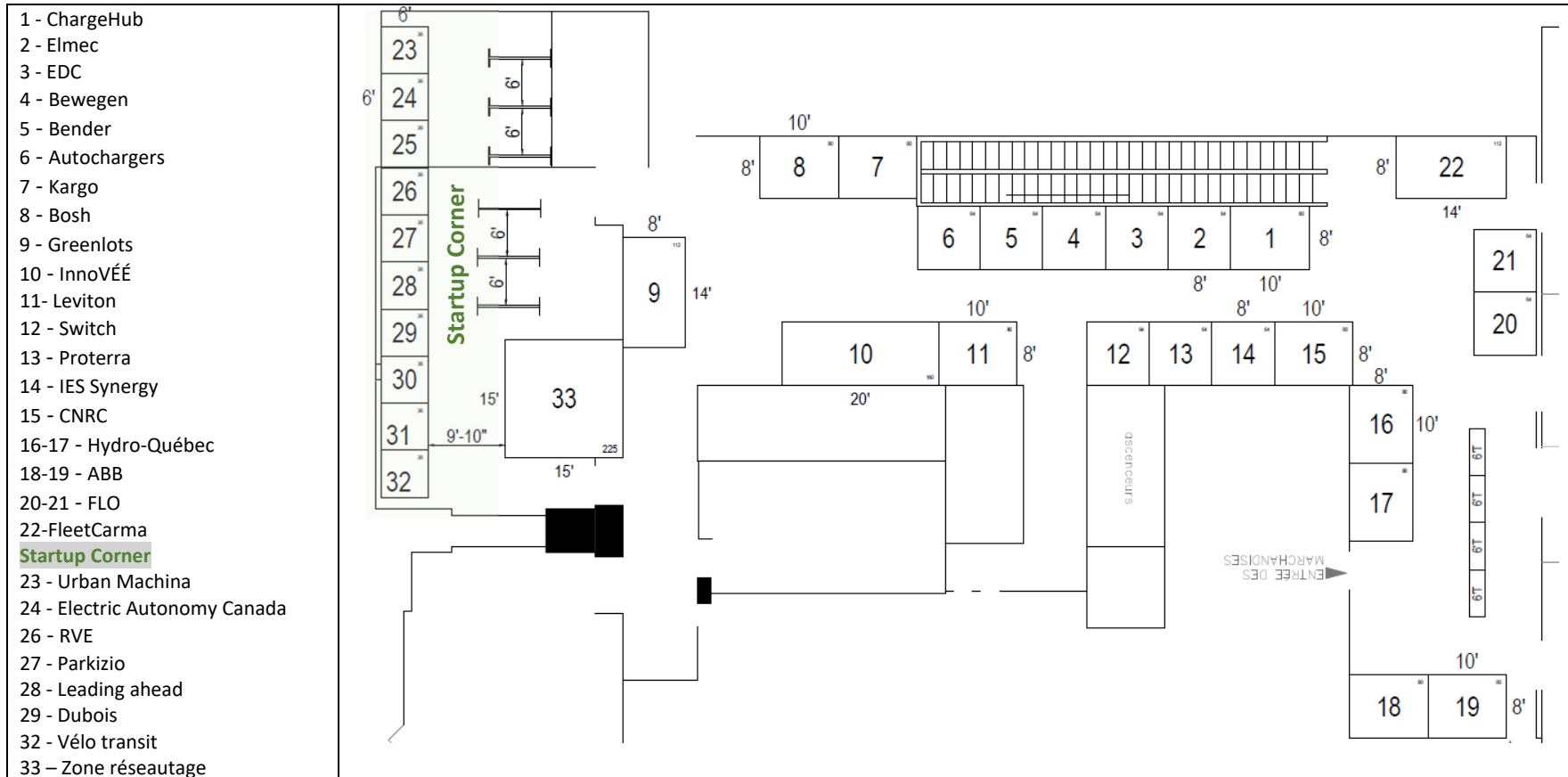
du 6 au 9 mai | May 6-9

Hôtel Le Concorde, Québec, QC

Exhibitors may not re-assign, sublet, or apportion the whole or any part of the display space purchased from EV2019VÉ, nor permit any other person or party to exhibit therein, any other goods, apparatus, services etc. not manufactured, promoted or distributed by the Exhibitor in the regular course of his business except upon prior written consent of EV2019VÉ.

APPENDIX 1

EXHIBIT PLAN*



*Final plan subject to change at any time.

APPENDIX 2

CONFERENCE PROGRAM AT A GLANCE

For program details, please visit the EV2019VÉ website:

[EV2019VÉ - Full Program](#)

Time	Monday May 6	Tuesday May 7	Wednesday May 8	Thursday May 9
08:00		Continental Breakfast 7:30 - 8:30	Continental Breakfast 7:30 - 8:30	Roundtable - Shared EVs Challenges Continental Breakfast 7:30 - 9:00
08:30		Pre-Conference Trainings	OPENING PLENARY 8:30 - 10:00	
09:00			Networking Break 10:00 - 10:30	Workshop #2 Utilities
09:30				Press conference 10:00 - 10:45
10:00	Ride N' Drive presented by FLO 11:00 - 17:00 (Public + Delegate + E-Taxi)		TS1 TRANSIT #1	
10:15		TS2 SMART CHARGING	PANEL #3 Tomorrow's Charging Solutions	
10:30	TS3 PROVINCIAL OUTLOOK	Luncheon 12:00 - 13:00	Awards Luncheon 11:30 - 13:30	Closing Ceremony
10:45				
11:00	PANEL #1 Mobility as a Service	Networking Break - 2:30 - 3:00	PANEL #2 Evolution of e-Mobility Perceptions	Legend
11:30				
12:00	Meet & Greet Cocktail in Trade Show 17:00 - 19:00	Networking Evening presented by Hydro-Québec 18:00 - 22:00	EMC Annual General Meeting (EMC members)	Workshops
12:30				TS6 FEDERAL INITIATIVES
13:00	E-bus shuttles		E-bus shuttles	Social Activities
13:15				TS7 FLEETS #1
13:30	Trade Show / 8:00AM - 6:00PM			Smart Cities
14:00				TS8 CHARGING AHEAD
14:30	Trade Show / 8:00AM - 5:00PM			Consumers & Policies
15:00				TS9 THE EV MARKET
15:30				
16:00				TS13 FLEETS #2
16:30				
16:45				TS14 PUBLIC CHARGING
17:00				
17:30				TS15 EV DRIVERS & CHARGING
18:00				
18:30				TS12 CHARGING POLICY
19:00				
19:30				TS11 TRUCKS
20:00				
				TS1 TRANSIT #1