

# EV2019VÉ EXHIBIT BOOKING FORM

## BOOKING FORM - APPLICATION FOR EXHIBIT SPACE

Please return the completed booking form by email to: [m.a.emond@emc-mec.ca](mailto:m.a.emond@emc-mec.ca)

We hereby apply for exhibit space at the EV2019VÉ Conference & Trade Show to be held in Quebec City, QC, May 6-9, 2019. We (the Exhibitor) hereby agree to abide by the Exhibit Terms and Conditions (here enclosed). The usual rules detailed in the Exhibitor Manual, to be issued no later than March 2019 in advance of the EV2019VÉ Conference & Trade Show, will become part of this agreement.

### EXHIBITOR CONTACT INFORMATION

Organization: \_\_\_\_\_ Title: \_\_\_\_\_  
Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Address: (please do not use a P.O. Box) \_\_\_\_\_  
City: \_\_\_\_\_ Province/State: \_\_\_\_\_ Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Email Address\*: \_\_\_\_\_ Website: \_\_\_\_\_

*\*Important Exhibitor Updates sent via email*

### EXHIBIT SPACE COST (Quebec taxes applicable)

	Members	Non-Members
8 ft x 10 ft Booth Space	___ x \$ 2,950 CAD	___ x \$ 3,600 CAD
8 ft x 8 ft Booth Space	___ x \$ 2,750 CAD	___ x \$ 3,400 CAD
4 ft x 4 ft Booth Space	___ x \$ 750 CAD	___ x \$ 750 CAD

### SPACE LOCATION PREFERENCE

When applying, please indicate your preferred choices of space numbers as indicated on the official EV2019VÉ Exhibition floor plan. Space assignment is based on a first come, first serve basis.

Choice 1: \_\_\_\_\_ Choice 2: \_\_\_\_\_ Choice 3: \_\_\_\_\_

### METHOD OF PAYMENT (Canadian funds only)

Upon the receipt of your booking form, we will process your payment and/or invoice.  
Please check your preferred method of payment below:

**CREDIT CARD:**  Visa  MasterCard

Credit Card Number: |\_|\_|\_|\_| / |\_|\_|\_|\_| / |\_|\_|\_|\_| / |\_|\_|\_|\_| Expiry Date: |\_|\_| / |\_|\_| CVV |\_|\_|\_|

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

\*Please note that your credit card statement will show a purchase under Electric Mobility Canada (EMC).

**CHEQUE:** Cheque must be drawn from a Canadian bank and made payable to: Electric Mobility Canada.

**Payments are due in 30 days** from the date we receive your booking form. **As of March 1, 2019**, credit card payments only will be accepted.

### AUTHORIZATION (Please check all boxes below and complete with your signature prior to sending your booking form)

I am authorized by my organization to contract for exhibit space at the EV2019VÉ Conference & Trade Show as indicated above.

I have carefully read and accept the information and conditions contained herein, including Exhibit Space Terms and Conditions (page 2)

By clicking here I acknowledge this as an electronic signature

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Company Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

*\*Please note that once your space has been officially booked and confirmed by EMC, the EV2019VÉ Conference Secretariat will be contacting you for all the logistics regarding your participation at the EV2019VÉ Conference & Trade Show.*

### Mobilité électrique Canada

38, place du Commerce, 11-530, Ile des Sœurs, QC H3E 1T8 Canada

Tél. : +1 514-961-0553 Courriel : [m.a.emond@emc-mec.ca](mailto:m.a.emond@emc-mec.ca) – Site internet : <https://emc-mec.ca/ev2019ve/>

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## EXHIBIT SPACE TERMS AND CONDITIONS

**1. Contract:** This application, properly executed by Applicant (Exhibitor) shall, upon written acceptance and notification of booths assigned by **Electric Mobility Canada (EMC)**, constitute a valid and binding contract. **EV2019VÉ Conference & Trade Show** will be listed as **The Conference** for the purpose of this contract.

**2. Assignment of Space:** Assignment of space to Exhibitors is based on a first come, first serve basis. **EMC** will continue to receive applications and assign exhibit space, as it remains available, until shortly before the show opening date. The assignment of booths by **EMC** is final and shall constitute an acceptance of the Exhibitor's offer to occupy space. After assignment, space location may not be changed, transferred or cancelled by the Exhibitor except upon written request and with the subsequent written approval of **EMC**. **EMC & EV2019VÉ Conference Secretariat** reserve the right to reassign Exhibitor space or to modify floor plan for the overall benefit of the show.

Subletting Space: No Exhibitor will assign, sublet, or apportion the whole or any part of the space allotted to him, nor Exhibit therein, nor permit any other person or party to Exhibit therein, any other goods, apparatus, etc., not manufactured or distributed by the Exhibitor in the regular course of his business except upon prior written consent of **EMC**.

**3. Payment Requirements and Cancellation Charges:** All payments must be made within 30 days of reception of your signed booking form.

**All cancellations must be made in writing and will be based on the following schedule of refunds:**

Up to February 28, 2019: 50% of total booth space revenue will be refunded by **EMC**. As March 1, 2019: No refund.

Space Reductions: Space Reductions are considered cancellations and are subject to cancellation fees.

No-Show Exhibitors: "No-show" Exhibitors will receive no refund. It is understood that **EMC & EV2019VÉ Conference Secretariat** reserve the right, at its option, to reassign a cancelled booth space regardless of the cancellation rate assessed.

In the event that the premise in which The Conference is conducted shall become, in the sole discretion of **EMC & EV2019VÉ Conference Secretariat**, unfit for occupancy, or substantially interfered with by reason of any cause or causes not reasonably within the control of **EMC & the EV2019VÉ Conference Secretariat**, this agreement may be terminated by **EMC**. For this purpose, the term "cause or causes" shall include, but not by way of limitation, fire, flood, epidemic, earthquake, explosion or accident, blockage, embargo, inclement weather, governmental restraints, restraints or orders of civil defence, or military authorities, act of public enemy, riot or civil disturbance, strike, lockout, boycott or other labour disturbance, inability to secure sufficient labour, technical, or other personnel, failure, impairment or lack of adequate transportation facilities, inability to obtain, or condemnation, requisition or commandeering of necessary supplies or equipment, local, provincial or federal law, ordinance, rule, order, decree or regulation, whether legislative, executive, or judicial, and whether constitutional, or act of God. Should **EMC** terminate this agreement pursuant to the provision of this paragraph, the Exhibitor waives any and all claims for damages and agrees that **EMC**, after computing the total amount of The Conference cost and expenses in connection with its preparation for and conducting of The Conference (including a reasonable reserve for claims and other contingencies), will refund the Exhibitor a partial or total balance of its space fee associated with The Conference. If **EMC** terminates this agreement for reasons other than those listed in the provision of this paragraph, **EMC** will refund the Exhibitor the full space fee in its entirety.

**4. Exhibit Booth Manning and Dismantling Schedule:** A representative must man exhibit space during all times when the **EV2019VÉ Trade Show** is officially open. Exhibitors shall reflect their company's highest standard of professionalism during the Trade Show hours. Exhibit space must be maintained in a neat and orderly manner throughout the Trade Show. Move-in and dismantling times will be specified in the Exhibitor's service manual. Exhibitors are responsible for removal of all materials used in their display. Failure to observe this rule, including early dismantling, will result in \$850 CAD of additional fees for the Exhibitor.

**5. Loss or Damage:** The Exhibitor agrees with **EMC & the EV2019VÉ Conference Secretariat** that **EMC & the EV2019VÉ Conference** shall not be liable for any damage or liability of any kind or for any loss, damage or injury to persons or property during the term of this agreement unless caused by the negligence of **EMC & the EV2019VÉ Conference**, and that the Exhibitor will defend, indemnify and save harmless **EMC & the EV2019VÉ Conference** from any liability whatsoever, on account of any such damage, or injury, caused by negligence or breach of an obligation by the Exhibitor or its employees or representatives. Exhibitor will be liable for all damages or liability for any loss, damage or injury to persons or any property during the Trade Show caused by the Exhibitor by reason of use, occupation and enjoyment of Exhibit space.

**6. Insurance:** The Exhibitor is responsible for providing its own insurance.

**7. Demonstrations:** No demonstrations or solicitations shall be permitted outside of the Exhibitor's assigned space, and no signs or placards may be displayed on persons or otherwise outside Exhibit spaces.

**8. Compliance:** The Exhibitor assumes all responsibility for compliance with all pertinent ordinances, regulations and codes of duly authorized local, provincial and federal governing bodies concerning fire, safety and health, together with the rules and regulations of the operators and/or owners of the property wherein the Trade Show is held.

**9. Unions:** It is further agreed that the Exhibitor will abide by and comply with rules and regulations concerning local unions having agreements with The Conference facility or with authorized contractors employed by The Conference.

**10. Management:** The Exhibitor further agrees that the conditions, rules and regulations of The Conference are made a part of this contract and that said Exhibitor agrees to be bound by each and all of these rules and regulations, and that **EMC & EV2019VÉ Conference Secretariat** shall have the full power to interpret, amend and enforce all rules and regulations in the best interest of the Exhibition.

**Mobilité électrique Canada**

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